

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 64-2017

Date: October 17, 2017

**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND
PENSIONS & BENEFITS TRANSFERS**

WHEREAS, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

WHEREAS, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of September 2017 and Health Benefits and Dental Benefits transfers for October 2017; and

WHEREAS, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listing on the attached reports and have found them to be in order.

NOW, THEREFORE, BE IT RESOLVED,

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated October 17, 2017 be and they hereby are approved for payment from the proper accounts as follows:

ACCOUNT: Payroll Account
Net Payroll: \$188,838.90

ACCOUNT: Tax Deposit Account
Total: \$86,474.36

ACCOUNT: Health Benefits Contribution Employer
Total Transfer: \$103,143.00

ACCOUNT: Health Benefits Contribution Employee
Total: \$17,334.93

ACCOUNT: Dental Benefits
Total Transfer: \$4,209.20

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 64-2017

Date: October 17, 2017

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND
PENSIONS & BENEFITS TRANSFERS

ACCOUNT: PERS and Contributory Insurance
Total Transfer: \$31,980.85

ACCOUNT: Defined Contribution Retirement Program – Employer
Total Transfer: \$12.50

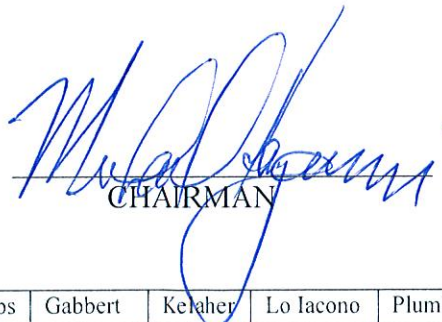
ACCOUNT: Defined Contribution Retirement Program – Employee
Total Transfer: \$22.92

ACCOUNT: Operating Account
Total: \$238,984.72

ACCOUNT: General Improvement Account
Total: \$89,233.80

ACCOUNT: 2015 WWT Project Account
Total: \$945.00


SECRETARY


CHAIRMAN

	Bonagura	Chewcaskie	Danubio	DePhillips	Gabbert	Kelahey	Lo Iacono	Plumley	Kasparian
Offered		✓							
Seconded					✓				
Aye	✓	✓	✓		✓	✓	✓	✓	✓
Nay									
Absent				✓					
Abstain									

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 65-2017

DATE: October 17, 2017

**APPROVING CHANGE ORDER NO. 1 FOR
CONTRACT #279 – TRUNK SEWER WEST LINING**

WHEREAS the Northwest Bergen County Utilities Authority (the “Authority”) awarded Contract No. 279 – Trunk Sewer West Lining (“the Project”) to Allstate Power Vac, Inc. (“the Contractor”) on June 20, 2017; and

WHEREAS several items of the contract have been reduced to reflect actual field conditions as more particularly set forth in Change Order No. 1 attached hereto (“the Change Order”); and

WHEREAS during preliminary field investigation it was determined that 343 linear feet of piping on College Road is in need of rehabilitation, thereby resulting in additional costs of the project as more particularly set forth in the Change Order; and

WHEREAS the Authority’s Engineer has prepared the Change Order and recommends that the Change Order be approved by the Authority; and

WHEREAS the net increase in the total cost of the Project as a result of this Change Order is **\$29,140**; and

WHEREAS, the Authority’s Certifying Finance Officer has certified that funds are available for the increased cost of the project; and

WHEREAS the Commissioners of the Authority have determined that the Change Order should be approved.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 65-2017

DATE: October 17, 2017

**APPROVING CHANGE ORDER NO. 1 FOR
CONTRACT #279 – TRUNK SEWER WEST LINING**

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Authority that Change Order No. 1, to Authority Contract No. **279**, is approved.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at the meeting held on **October 17, 2017**.


SECRETARY


CHAIRMAN

	Bonagura	Chewcaskie	Danubio	DePhillips	Gabbert	Kelaher	Lo Iacono	Plumley	Kasparian
Offered		✓							
Seconded					✓				
Aye	✓	✓	✓		✓	✓	✓	✓	✓
Nay									
Absent				✓					
Abstain									

CHANGE ORDER NO. 1

SHEET NO. 2 OF 2

PROJECT NO. NHFA00641

PROJECT: TRUNK SEWER WEST LINES - CONTRACT NO. 279

OWNER: NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

CONTRACTOR: ALUMINUM POWER VAC, INC.

ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
5	Testing and Sealing Isolated Joints (If & Where Directed)	15.00 UN	\$397.00	\$5,955.00
6	Chemical Grout (If & Where Directed)	250.00 GAL.	\$17.00	\$4,250.00
7	Trenchless Pipe Repairs (If & Where Directed)	5.00 UN	\$5,508.00	\$27,540.00
REDUCTIONS				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

A. TOTAL REDUCTIONS \$37,745.00

EXTRA				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

B. TOTAL EXTRA \$0.00

SUPPLEMENTARY	S-1	College Road Lining	343.00 LF	\$195.00	\$66,885.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

C. TOTAL SUPPLEMENTARY \$66,885.00

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify to the Board of Commissioners of the Northwest Bergen County Utilities Authority that sufficient funds are available for payment of the following:

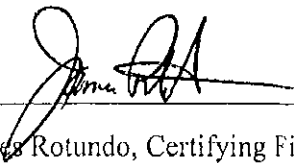
CONTRACT NO.: Contract No. 279 – Trunk Sewer West Lining

VENDOR: Allstate Power Vac, Inc.

AMOUNT: \$29,140.00

ACCOUNT NO.: 7000-6610 Capital Improvements

Date: 10/10/17



James Rotundo, Certifying Finance Officer

T&M ASSOCIATES
CONSULTING & MUNICIPAL ENGINEERS
ELEVEN TINDALL ROAD
MIDDLETOWN, NEW JERSEY 07748

SHEET NO. 1 OF 2
PROJECT NO. NBUA00641

CHANGE ORDER NO. 1

DATE: October 4, 2017

PROJECT: TRUNK SEWER WEST LINING - CONTRACT NO. 279

OWNER: NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

CONTRACTOR: ALLSTATE POWER VAC, INC.

DESCRIPTION OF CHANGE:

REDUCTIONS:

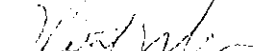
Items 5 (Testing and Sealing Isolated Joints - I&WD), 6 (Chemical Grout - I&WD), and 7 (Trenchless Pipe Repair - I&WD) have been reduced to reflect actual field conditions.

EXTRA:

SUPPLEMENTARY:

Supplementary item S-1, College Road Lining, is for additional costs associated with the labor and material needed to CIPP line 343 LF of 24" sanitary sewer pipe on College Road between the intersection of Woodside Avenue (MH #W30) and Highwood Avenue (MH #W29), which was found to be in need of rehabilitation during the preliminary field investigation in preparation of the contract work.

APPROVAL RECOMMENDED:


MATTHEW HENDERSON, P.E.

ACCEPTED:


CONTRACTOR:
ALLSTATE POWER VAC, INC.

OWNER'S APPROVALS:

NOTE: All work to be done according to Contract Specifications.

SEE ATTACHED DETAIL	ADDITIONAL	REDUCTION
A. TOTAL REDUCTIONS THIS C.O.	XXXXXXXXXX	\$37,745.00
B. TOTAL EXTRAS THIS C.O.	\$0.00	XXXXXXXXXX
C. TOTAL SUPPLEMENTARY THIS C.O.	\$66,885.00	XXXXXXXXXX
TOTALS THIS C.O.	\$66,885.00	\$37,745.00
NET CHANGE THIS CHANGE ORDER	\$29,140.00	
PREVIOUS CHANGE ORDERS	\$0.00	\$0.00
TOTAL CHANGE ORDERS TO DATE	\$66,885.00	\$37,745.00
NET CHANGE IN CONTRACT	\$29,140.00	

ORIGINAL CONTRACT BID PRICE	\$232,485.00
CHANGE ORDERS TO DATE	\$29,140.00
REVISED CONTRACT PRICE	\$261,625.00

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 66-2017

Date: October 17, 2017

**AUTHORIZATION TO ENTER INTO A SHARED SERVICES AGREEMENT WITH
THE TOWNSHIP OF WYCKOFF**

WHEREAS, the State of New Jersey encourages local units to enter into agreements for the joint provision of municipal services; and

WHEREAS, the State of New Jersey authorizes entering into such agreements for shared services pursuant to NJSA 40A:65-1 et. seq.; and

WHEREAS, the Northwest Bergen County Utilities Authority (the "Authority") and the Township of Wyckoff (the "Township") had entered into an Interlocal Service Agreement on December 7, 2010 with a termination date of October 31, 2017 for the Authority to 1) act as the New Jersey Licensed Sewer Operator for the Township and perform daily monitoring of the Township's three (3) wastewater pump stations, 24 days a days, 365 days per year 2) perform repairs, corrective actions and respond to pump station alarms during normal business and non-business hours; and

WHEREAS, the Township has adopted its Resolution No. 17-218 authorizing entering into a new shared services agreement with the Authority to receive the same services as previously provided; and

WHEREAS, the Authority desires to enter into this agreement with the Township for a duration of two (2) years subject to the terms and conditions set forth in said agreement attached hereto.

NOW THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority:

1. The Authority agrees to enter into a Shared Services Agreement with the Township of Wyckoff for a duration of two (2) years to provide the services described in Paragraph 3 above; and

[illegible]

SHARED SERVICES AGREEMENT

THIS AGREEMENT, made and entered into this 8th day of August, 2017 by and among:

THE TOWNSHIP OF WYCKOFF, a Municipal Corporation of the State of New Jersey, in the County of Bergen, hereinafter referred to as "**Wyckoff**", and the NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY, doing business at 30 Wyckoff Avenue, P.O. Box 255, Waldwick, New Jersey 07463, hereinafter referred to as "**NBCUA**".

WHEREAS, the State of New Jersey encourages local units to enter into agreements for the joint provision of services; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et. seq.) promotes the broad use of shared services as a technique to reduce local expenses funded by property taxpayers; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et. seq.) allows for any local unit to enter into an agreement with any other local unit or units to provide or receive any services that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the Township of Wyckoff and the NBCUA have researched the feasibility of entering into an agreement under the authority of Uniform Shared Services and Consolidation Act, whereby the NBCUA would provide to Wyckoff, the services of a licensed sewer operator, the daily monitoring of Wyckoff's three (3) wastewater stations, and any and all necessary repairs, 24 hours a day and 365 days per year; and

WHEREAS, Wyckoff has adopted Resolution # 17- 218, which authorizes Wyckoff to enter into an agreement with the NBCUA, for the services of a licensed sewer operator, daily monitoring of Wyckoff's three wastewater stations, and repair service.

NOW, THEREFORE, this Agreement is entered into by and among the Township of Wyckoff and the NBCUA for the purpose of defining and specifying the obligations of the parties and the Township of Wyckoff and the NBCUA hereby agrees as follows:

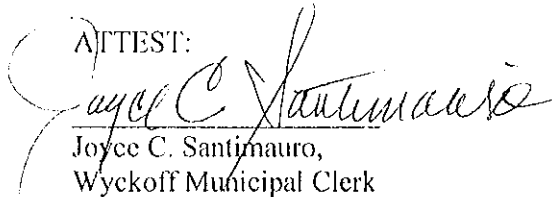
1. Pursuant to N.J.S.A. 40:8A-3 and N.J.S.A. 40:8A-4, both the Township of Wyckoff and the NBCUA shall adopt the appropriate Resolutions, which will formally authorize the entering into of this Agreement between the parties.
2. The duration of this Agreement shall be for a period of two (2) years following the commencement date. The commencement date shall be **November 1, 2017**.
3. The NBCUA shall provide the following services to the Township of Wyckoff:

- A. The NBCUA shall act as the New Jersey Licensed Sewer Operator of the Township of Wyckoff and perform the daily monitoring of Wyckoff's three wastewater pump stations, 24 hours a day and 365 days per year.
 - B. Perform repairs, corrective action and respond to pump station alarms during normal business hours. Business hours shall be defined as Monday through Friday, 7:00 a.m. to 3:30 p.m.
 - C. Perform repairs, corrective actions and respond to pump station alarms during non-business hours. Non-business hours shall be defined as Monday through Friday, 3:31 p.m. to 6:59 a.m. and all day on Saturdays and Sundays, and on NBCUA approved holidays.
- 4. In consideration for the services to be rendered by the NBCUA to Wyckoff, pursuant to Paragraph 3 above, the Township of Wyckoff shall pay the NBCUA four (4) equal installments of \$6,600 on or before March 1st, June 1st, September 1st, and December 1st of each year, for a total annual compensation of \$26,400. In addition to aforementioned payments, if any repairs, corrective actions or responses are necessary, Wyckoff shall compensate the NBCUA at the rate of \$86.75 per man hour for business hours and \$108.43 per man hour for non-business hours. The NBCUA shall provide the Township of Wyckoff with an invoice reflecting all time and work provided by its staff for repairs and response service during the previous month. Said invoices shall be paid by Wyckoff within 15 days of receipt.
 - 5. The parties agree to be bound by this Agreement for a minimum of twelve (12) months. Twelve (12) months following the commencement date, either party may terminate this Agreement by giving at least twelve (12) months' written notice to the other party.
 - 6. Each party to this Agreement represents to the other party thereto that the Officials executing this Agreement are fully authorized and empowered to do so and to bind the parties to the terms of this Agreement, pursuant to law.
 - 7. The parties recognize that the individuals who shall be designated as the primary contact persons are, the Licensed Sewer Operator and Superintendent of the NBCUA for the NBCUA and the Township Engineer and/or Township's Public Works Manager, for Wyckoff. The primary contact individual shall be noticed on all issues of importance, including but not limited to, necessary repairs, corrective actions and responses to pump station alarms.
 - 8. The primary contact persons shall jointly and cooperatively implement and complete a reporting form to memorialize and record all required and/or performed repairs, corrective actions and responses for each pumping station.
 - 9. The NBCUA will provide a certificate of insurance designating Wyckoff as an additional insured, with the same limits and coverage as the NBCUA has in place with their current insurance program.

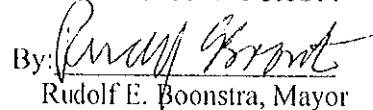
10. Wyckoff assumes all liability for, and agrees to indemnify and hold the NBCUA and its agents, servants, employees, guests, licensees and invitees, harmless against any and all claims, losses, damages, injuries and expenses, arising out of, resulting from, or incurred in connection with any acts or omissions by Wyckoff, its agents, servants or employees.
11. Wyckoff will maintain a reasonable spare parts inventory as requested by the Superintendent of the NBCUA.
12. The effective date of this Agreement shall be November 1, 2017 and the expiration shall be October 31, 2019, unless the agreement is terminated pursuant to paragraph 5 above.
13. The NBCUA agrees to comply with all applicable federal, state, county and municipal laws, rules and regulations.
14. The terms of this Agreement shall constitute the entire understanding between the parties and may only be amended by a written document executed by both parties.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals, this month, day and year first above written.

ATTEST:


Joyce C. Santimauro,
Wyckoff Municipal Clerk

TOWNSHIP OF WYCKOFF

By: 
Rudolf E. Boonstra, Mayor

Date:

ATTEST:

NORTHWEST BERGEN COUNTY
UTILITIES AUTHORITY

Alison Gordon
Secretary

By: _____
Michael Kasparian, Chairman

Date:

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #17-218

INTRODUCED: *Scanlan*

SECONDED: *Carolan*

MEETING DATE: August 8, 2017

REFERENCE: Authorize an Interlocal
Services Agreement

VOTE: CAROLAN ☒ MADIGAN ☒ SCANLAN ☒ SHANLEY ☒ BOONSTRA ☒

WHEREAS, the State of New Jersey has encouraged municipalities to enter into agreements for the joint provision of local government services; and,

WHEREAS, the Township of Wyckoff and the Northwest Bergen County Utilities Authority (NWBUA) have researched the feasibility of entering into an agreement under the authority of the Interlocal Services Act for the NWBUA to provide Licensed Sewer Operator service, daily monitoring of the Township of Wyckoff's three (3) waste water stations and repair service, 24 hours a day, seven days a week, for the Township of Wyckoff, for a fee; and,

WHEREAS, this interlocal service was successfully and satisfactorily implemented from 2003 through 2017 and the parties desire to renew the Interlocal Services Agreement; and,

WHEREAS, the Chief Financial Officer has issued a Certificate of Available Funds indicating funds are available in the 2017 sewer utility budget account #17-7-55-500-554; and,

WHEREAS, in accordance with NJAC 5:30-5.5- this contract award is subject to the availability and appropriation annually of sufficient funds in succeeding years; and

WHEREAS, the Township of Wyckoff is desirous of entering into agreement with NWBUA; and,

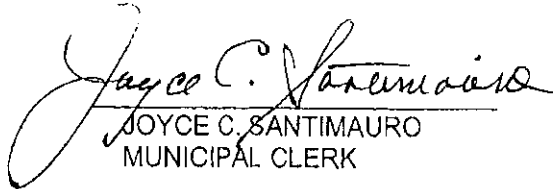
WHEREAS, THE Township Engineer and Public Works Manager recommends the Township Committee enter into this agreement.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff that in accordance with NJSA 40:8A et. seq., (Interlocal Services Act), an Interlocal Service Agreement with the NWBUA is authorized for licensed sewer operator service, daily monitoring of the townships pump stations and repair services in accordance with the seven (7) year service agreement which is attached hereto.

BE IT FURTHER RESOLVED, that in accordance with NJSA 40:8A-4 a copy of this resolution and the Interlocal Services Agreement shall be available in the office of the Municipal Clerk for public inspection. Said agreement shall take effect on 11-1-2017.


CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 8, 2017.


JOYCE C. SANTIMAURO
MUNICIPAL CLERK

CERTIFICATION OF AVAILABILITY OF FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF, CERTIFY THAT ADEQUATE FUNDS HAVE BEEN APPROPRIATED IN THE 2017 BUDGET ACCOUNT - #17-07-55-500-554 AND IN ACCORDANCE WITH NJAC 5::30-5.5 THIS CONTRACT IS SUBJECT TO THE AVAILABILITY AND APPROPRIATION ANNUALLY OF SUFFICIENT FUNDS IN SUCCEEDING YEARS..


DIANA MCLEOD
CHIEF FINANCIAL OFFICER

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 67-2017

Date: October 17, 2017

**RESOLUTION RATIFYING EMERGENCY PURCHASES AND CONTRACTS
CAUSED BY A DISINTEGRATED PIPE IN MIDLAND PARK, NEW JERSEY**

WHEREAS, on or about July 27, 2017, the Northwest Bergen County Utilities Authority conducted an inspection of the 18" Ho-Ho-Kus Sewer Trunk West Interceptor it was discovered that a five foot section of pipe has disintegrated causing a high risk for a collapse of the sewer line in Midland Park, New Jersey; and

WHEREAS, the interceptor conveys approximately 2.0 million gallons per day to the Authority's treatment facility; and

WHEREAS, Howard Hurwitz, Authority Executive Director, being fully informed in the premises, determined that in order to preserve the public safety and health of the surrounding residents and the environment that repair of the disintegrated pipe should occur immediately; and

WHEREAS, in reliance upon the determination of the Executive Director, and for the duration of the emergency, the Northwest Bergen County Utilities Authority arranged for the emergency purchase of contractors and suppliers, all in reliance upon N.J.S.A.40A:11-6; and

WHEREAS, the cost for the emergency purchases related to the disintegrated pipe is \$82,869.86 and was provided by J. Fletcher Creamer & Sons, Inc.; and

WHEREAS, the Authority's Superintendent, Robert Genetelli, filed the necessary Emergency Procurement Report with the Director of the Division of Local Government Services.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority:

1. The determination of the existence of a public health emergency on and after July 27, 2017 by the Executive Director of the Northwest Bergen County Utilities Authority on account of said disintegrated pipe be and the same is herewith ratified.
2. All emergency purchases and contracts within the meaning and purview of N.J.S.A.40A:11-6 made by the Authority on account of, and to abate costs incurred by the disintegrated pipe, be and the same are confirmed to be emergency purchases and contracts within the meaning of the statute authorizing the same.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 67-2017

Date: October 17, 2017

RESOLUTION RATIFYING EMERGENCY PURCHASES AND CONTRACTS
CAUSED BY A DISINTEGRATED PIPE IN MIDLAND PARK, NEW JERSEY

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a Regular Meeting held on October 17, 2017.


SECRETARY


CHAIRMAN

	Bonagura	Chewcaskie	Danubio	DePhillips	Gabbert	Kelaher	Lo Iacono	Plumley	Kasparian
Offered		✓							
Seconded					✓				
Aye	✓	✓	✓		✓	✓	✓	✓	✓
Nay									
Absent				✓					
Abstain									

N.J. Division of Local Government Services

EMERGENCY PROCUREMENT REPORT

This report is to be filed by the contracting agent of the public agency with the Director of the Division of Local Government Services within 30 days of the date the emergency contract was issued. Please provide the necessary information to satisfactorily complete the report. Refer to the Instructions accompanying this form and the statutory and regulatory citations on the reverse of this form.

This form is designed to be completed using Microsoft Word; if not completed that way, please print it out.

1. Name of Public Agency:	Northwest Bergen County UA		County:	Bergen
2. Date Emergency occurred:	7/27/17	Time emergency occurred:	1:00 pm	
3. Date emergency declared:	7/27/17	Time emergency declared:	3:00 pm	
4. Agency/department responsible for determining there was an emergency:	Collection System			
5. Name and title of the official in charge of that agency:	Howard Hurwitz			
6. Describe the condition or circumstance pertaining to the emergency (attach additional sheets if necessary): Upon completion and review of a TV inspection of the 18" Ho Ho Kus Sewer Trunk West Interceptor it was discovered that a 5 foot section of pipe directly downstream of MH GS2 has totally disintegrated and is presently just soil. There is a high risk for a collapse of the sewer line that services the Borough of Midland Park and parts of Wyckoff (approx. 2.0 MGD) and a collapse of this line could lead to an eminent public safety and health issue. Repair of this section of sewer line should occur as immediately as possible.				
7. Name and title of the individual who determined the matter was an emergency and authorized award of contract(s):	Robert M Genetelli			
8. The total (or estimated) cost of providing the goods or performing services was:	\$100,000			
9. List the names the contractors/suppliers receiving 25% or more of the contracts awarded under the emergency:				
Fletcher Creamer \$82,869.86				
10. When was the notification reduced to writing and filed with the purchasing agent?			10/11/17	
11. Has the public agency adopted a "chain of command" procedure pursuant to N.J.A.C.5:34-6.1?			Yes	
This report was completed by (name and title):		Robert M Genetelli		
Name and Address of agency contact person:		Howard Hurwitz, 30 Wyckoff Avenue, PO Box 255, Waldwick NJ 07463		
Signature:		Date:		10/11/17

Submit by mail or fax to:

Director, Division of Local Government Services
P.O. Box 803
Trenton, New Jersey 08625-0803
Fax: 609-633-6243

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